

LIVERPOOL'S ROYAL COURT

Senior Stage Technician

Job Information Pack

June 2025

Supporters



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



Liverpool
City Council

Culture
LIVERPOOL



Liverpool's Royal Court

Liverpool's Royal Court Theatre has been producing high quality, accessible theatre for over 18 years. We present real Liverpool lives on stage and celebrate all that is good about Liverpool's rich culture. We became an Arts Council National Portfolio Organisation in 2018. The theatre is one of the largest producing theatres in the North of England and we are proud to be recognised as successfully engaging non-theatre audiences and participants from some of the most deprived social and economic areas of the UK.

Mission

To be known throughout the UK as a leading producer of quality theatre and inspiring engagement programmes for non-traditional theatre audiences. To be a key organisation through which audiences can develop a love for theatre in all its forms.

Purpose

Putting our audiences and participants at the heart of all we do. We bring joy and laughter to people by putting real Liverpool lives on stage, presenting our work in a unique way to engage non-traditional theatre audiences.

Belief

That our brand of theatre production and participation programmes can be enjoyed by most people whether they have had previous theatre experiences or not.

Core Values

Liverpool's Royal Court:

Discovers and nurtures Liverpool talent on stage and off

Creates high quality, made-for-audiences entertainment and participation activities

Includes all audiences, especially those from low socio-economic backgrounds

Shows the best of Liverpool to the world



About the Job

To take lead responsibility for the delivery and management of technical stage requirements for LRC productions and related projects at LRC and elsewhere. To contribute to the creation of the highest standards in all the LRC producing work.

Duration: Permanent

Salary: £30,000 - £35,000

Working Hours/Pattern: 40hrs per week, including evenings and weekends. Additional hours may be required determined by the need of the business. The post holder can take time off in lieu with authorisation from line manager.

Reporting to: Technical Manager

Responsible for: Technical Staff and Freelance Technical Staff

Annual Leave: 28 days per annum including bank holidays

Location: Liverpool's Royal Court Theatre, 1 Roe Street, Liverpool, L1 1HL

Key responsibilities

Production Responsibilities

- To work with creative teams and production managers of individual productions to realise the production's stage design within allocated resources.
- To design rigging and contribute to fit up plans, including creating the appropriate paperwork for each production.
- Alongside head of workshop, manage all stage fit ups and get outs within allocated resources.
- Provide costings for individual productions stage requirements. Working with the production manager to achieve designs within budgets.
- Supervise all crew personnel in technical and safety procedures for theatre, equipment, and personnel.
- To create and document risk assessments, lifting plans and other show specific H&S, CDM documentation as required.
- To manage aspects of technical rehearsals as required.
- Working with the production manager and heads of departments to create schedules for productions.
- Working with production manager and head of workshop contribute to technical elements of mechanical props/effects.
- Checking and organising repair and upkeep of LRC sets.
- Provide show cover, if required.
- To provide technical support and management for the work of other departments.

Departmental Responsibilities

- To actively contribute to the effective operation of the production department's work.
- To support the technical manager in the effective management of the production department.
- To take lead responsibility for the logistics of prop and furniture returns to storage.
- To update stock inventories and plan logistics of stage equipment.
- To plan and supervise the maintenance of stage equipment in all spaces.
- To undertake the training of staff in the use of stage and rigging equipment as required.
- To participate in department administrative and HR systems as required.

- Advise on new stage equipment purchases and plan capital and maintenance spending.
- To remain current with industry best practice and applicable technologies.
- To attend and contribute to production meetings when required.
- To continually seek out opportunities to adapt our working practices to make things better for team members and incoming creative teams.
- In liaison with the technical manager, provide technical support and management for the work of other departments.

Budget Holding

- To provide quotes and show costings to the production manager.
- To be responsible for managing stage production budgets, stage stock and maintenance budgets, in liaison with the technical manager.

General

- To ensure that all spaces throughout the building are compliant and in good working order
- Any other reasonable duties required to assist the production department or LRC operation.
- To actively participate in and support the work experience programme of LRC.
- To be an active and supportive member of the LRC staff team.
- To ensure that all creative teams, visiting companies and artists feel welcome, engaged and supported in the building and always receive the highest level of technical support.
- To always provide the highest level of customer and audience care and service whilst a member of LRC staff team.
- To actively seek out and help implement improvements in the way we work.

Other Duties

- Act as a first aider and fire marshal when required
- Attend and contribute to staff and departmental meetings
- Undertake training and development as required
- Any other duties as may be reasonably required.

Successful candidates will have:

- Attention to detail
- Communication
- Creativity
- Financial planning
- IT
- Problem solving
- Teamwork
- Time management



How To Apply

If you think that you meet all the requirements to be a successful candidate, please send us the following:

- An up-to-date CV
- A supporting statement which details why you want the role, how it fits in to your longer-term career plans and how you feel you meet the expectations of the JD, ensuring that you address each point under the 'successful candidates will have' section above
- The names and contact details for two referees, one of whom should be your current or most recent employer, if possible. We will not contact any referees without your prior permission

If you require further information about this recruitment process, need additional information about the role, or would like to discuss your access requirements please email HR on HR@liverpoolsroyalcourt.com

We would appreciate it if all candidates could complete the EDI form to help the organisation to monitor diversity across the organisation. We particularly welcome applications from people from the Global Majority for this post.

We're committed to creating a comfortable and inclusive environment for all candidates, so please let us know if you need any accommodations or special arrangements for the interview.

We strongly encourage all applicants with disabilities and people who are from ethnically and culturally diverse backgrounds to apply as we strive for our team and our work to be informed by and representative of the diverse communities we serve.