

Project Manager Reset Pilot Project (Part-time, fixed term)

About the Liverpool City Region Theatre Network (LTN)

LTN was formed by Liverpool's Royal Court, Everyman & Playhouse and Unity theatres in response to the 2020 Liverpool Theatres Review by Bonnar Keelyside. The review recommended that theatres work more closely together in key areas of talent development, programming, young people, shared resources, shared promotion, creative communities and environmental impact. The network has invited key members from the Arts Council National Portfolio to join and will continue to expand the network over the coming months. Two meetings have taken place to date and has received funding to run a pilot programme as part of the Arts Council's Reset and Innovation Programme.

Reset & Innovation: Pilot Project Summary

The project aims to create a new business model that will provide a structured pathway to engage children and young people across Liverpool City Region in theatre based activities. The model will involve theatres across the region working in partnership to ensure a broad theatre based offer, supporting and reaching children and young people from early years into adulthood giving every child and young person the opportunity to engage with some form of theatre based activity.

The first stage of the pilot will run until October 2022 and will inform future stages of the process. All Stages All Ages (working title) will build on existing provision across the region, identify gaps in engagement and explore ways of collaborative working to achieve the project aims. The pilot will involve theatres across the region working in partnership via the recently formed Liverpool Theatre Network to ensure a broad theatre based offer across the whole region and will bring together expertise from across all theatres to work with stakeholders including local authorities, Curious Minds and Cultural Learning Partnerships.

About the Role

The *All Stages All Ages* Project Manager will capture and analyse current youth theatre and young person arts based activity across Liverpool City Region. They will oversee the design of a system to capture information from youth theatre providers and participants showing how work is delivered, who participants are, the diversity of those taking part in and delivering activity and help to identify the gaps in provision and participant demographics and diversity.

Key tasks will involve managing the recording and analysing of qualitative and quantitative data relating to but not limited to:

- Information about postcode areas - the areas in which the work is currently being delivered and the areas that participants are from.
- How opportunities are promoted and information disseminated.
- Diversity of CYP currently taking part in activities as defined by Arts Council
- How existing youth theatre provision work is funded and who the key stakeholders (funders, CYP providers, community organisations) are.
- Identify where and which provision is free, subsidised or paid for,
- Identify gaps and suggest ways that the work could be developed and become sustainable and financially robust.
- Determine current provision for SEN CYP activity, capture good practice case studies on youth theatre provision that is accessible, inclusive and safe.

You will be working with

Liverpool City Region Theatre Network – comprising of Liverpool’s Royal Court, Everyman & Playhouse, Unity, Collective Encounters, Shakespeare North Playhouse, Empire, Theatre Royal St Helens, Epstein Theatre, 20 Stories High and others added during the pilot .

About You

You will be an outstanding Project Manager with at least five years’ experience and:

- Experience of working on projects in an arts or youth based environment
- Ability to deliver results through successful delivery of projects to scope, time and quality.
- Ability to work under pressure with experience of planning, monitoring and reporting
- Solid project management skills, able to make decisions and drive the project forward, working to budgets and timescales.
- Good understanding of project management life cycles, processes and practices, including governance requirements.
- Excellent management and communication skills including the ability to work alongside the project researcher and other stakeholders
- Ability to manage budgets and control costs, with some experience of funding, procuring, contracting and financial processes.
- Experience of working with multiple stakeholders
- Excellent written and verbal communication skills.
- Ability to work as part of a team sharing learning and ideas.
- Ability to present and articulate the project progression to multiple stakeholders at meetings

Additional

The Project Manager will report directly to the project founding group: Gillian Miller, CEO, Liverpool’s Royal Court, Mark da Vanzo, CEO Everyman & Playhouse, Gordon Millar, CEO, Unity Theatre

Fee: There is an allocation of £4,800 allocated for this role. We expect this to be able to support the PM for approximately 4 days per month over a six-month period. The fee structure is flexible and can be discussed further with the line management group..