

LIVERPOOL'S ROYAL COURT

Mission: To be known throughout the UK as a leading producer of quality theatre and inspiring engagement programmes for non-traditional theatre audiences. To be a key organisation through which audiences can develop a love for theatre in all its forms.

Purpose: Putting our audiences and participants at the heart of all we do. We bring joy and laughter to people by putting real Liverpool lives on stage, presenting our work in a unique way to engage non-traditional theatre audiences.

Belief: That our brand of theatre production and participation programmes can be enjoyed by most people whether they have had previous theatre experiences or not.

Core Values:

Liverpool's Royal Court

Discovers and nurtures Liverpool talent on stage and off

Creates high quality, made-for-audiences entertainment and participation activities

Includes all audiences, especially those from low socio economic backgrounds

Shows the best of Liverpool to the world

Technical Manager

- **Duration:** Permanent
- **Salary:** £28,000 per annum
- **Working Hours/Pattern:** 40hrs per week, including evenings and weekends. Additional hours may be required determined by the need of the business. The post holder can take time off in lieu with authorisation from line manager.
- **Reporting to:** Head of Technical and Production
- **Responsible for:** Chief LX, Studio Technician, Daytime Technician, Freelance Technical Staff
- **Annual Leave:** 28 days per including bank holidays
- **Location:** Liverpool's Royal Court Theatre, 1 Roe Street, Liverpool, L1 1HL

About this role:

To provide and manage the smooth and efficient delivery of technical services to the organisation, including the main stage, the Studio, community education projects and all other projects associated with Liverpool's Royal Court. At the same time ensuring the organisation maintains excellent health and safety practices.

LIVERPOOL'S ROYAL COURT

Key responsibilities:

- Line Manage and oversee the work of the technical team including visiting technical staff and work placements.
- Manage the day-to-day operation of LRC's in house performance spaces, ensuring the spaces are safe and fit for purpose at all times.
- Ensure that appropriate safety checks, record keeping and reporting are undertaken for all technical equipment used in performance spaces and tours, including Portable Appliance Testing (PAT).
- Develop and manage a proactive maintenance schedule for technical equipment in the performance spaces, and carry out maintenance tasks as required.
- Advise on the repair and renewal of stage infrastructure and fixed communications equipment in the performance spaces and maintain a knowledge of current best practices and relevant technologies.

Productions and Events

- Work closely with the Production Manager and creatives to ensure the highest production standards for LRC's in-house productions and events.
- Oversee and work closely with visiting companies, performers and creatives to facilitate the technical requirements of productions and events in the performance spaces.
- Facilitate and provide technical support for LRC in-house productions and events, the Community and Education department and all other events associated with LRC.
- Provide Technical oversight and support to LRC productions and events in external venues as required.
- Help ensure that the highest standards of professional behaviour and good housekeeping are maintained in performance spaces at all times.

Health and Safety

- Alongside the Head of Technical and Production be responsible for managing and overseeing all aspects of health and safety in LRC performance spaces.
- Act in accordance with the LRC health and safety policy at all times, giving due regard to the health and safety of both yourself and others in carrying out the duties of the post.
- Maintain the highest levels of health and safety standards in relation to facilities, activities and working practices in performance spaces, acting as a role model for staff and visiting companies and artists.
- Keep fully updated on, work in accordance with and maintain accurate records regarding all applicable Health and Safety legislation and other industry regulations, including, but not limited to: LOLER, WAH, PUWER, EAW, COSHH, MHAW, PPE, CNWR and the Environment Protection Act 2000.

LIVERPOOL'S ROYAL COURT

- Ensure that staff, visiting companies and artists working on productions and events in performance spaces are working in the correct and safe manner, and that current regulations, guidance notes and approved code of practice are followed at all times.
- Ensure that risk assessments have been carried out, proper calculations made and applicable health and safety legislation and other industry regulations complied with for all installed, rigged, flown, derigged and dismantled elements of productions and events.
- Contribute to the health and safety file for productions.

Other Duties

- Act as a First Aider and Fire Marshall when required
- Attend and contribute to staff and departmental meetings
- Undertake training and development as required
- Any other duties as may be reasonably required.